

SUBURBAN METROPOLITAN DISTRICT

450 E. 17th Ave., Suite 400

Denver, Colorado 80203

Phone: 303-592-4380

Fax: 303-592-4385

<https://suburbanmd.specialdistrict.net>

NOTICE OF SPECIAL MEETING AND AGENDA

DATE:	Monday, February 17, 2025
TIME:	9:00 a.m.
LOCATION:	6343 S. Grape Ct. Centennial, CO 80121

<u>Board of Directors</u>	<u>Office</u>	<u>Term Expires</u>
Irene A. Bindrich	President	May 2025
Mark Argo	Treasurer	May 2025
Robin W. Gustafson	Assistant Secretary	May 2027
Angela T. Nofziger	Assistant Secretary	May 2027
James P. Russell	Assistant Secretary	May 2027
Craig Sorensen	Secretary	N/A

I. ADMINISTRATIVE MATTERS

- A. Present disclosures of potential conflicts of interest.

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- B. Confirm quorum, location of meeting, and posting of meeting notices. Designate 24-hour posting location. Approve agenda.

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- C. Review and approve the minutes of the November 13, 2024 Special Meeting (enclosure).
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- D. Discuss upcoming end of Board terms of Directors Bindrich and Argo as of May 6, 2025, and potential replacement candidates.

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- E. Consider appointment of officers:

President: _____

Secretary: _____

Treasurer: _____

Assistant Secretary: _____

Assistant Secretary: _____

Assistant Secretary: _____

II. PUBLIC COMMENT

III. MAINTENANCE MATTERS

- A. Review and consider ratifying approval of the following Change Orders to the Service Agreement for Landscape Maintenance Services between the District and Owens Landscape Design & Management, Inc. (the “Owens Agreement”) (enclosures):

1. Change Order No. 16 (Annuals Planting 2025) in the amount of \$42,080.00.
2. Change Order No. 17 (Annuals Maintenance 2025) in the amount of \$26,150.00.
3. Change Order No. 18 (Winter Watering 2025) in the amount of \$2,250.00.
4. Change Order No. 19 (Insect Control - Fertilization 2025) in the amount of \$8,855.00.
5. Change Order No. 20 (Monthly Cost Increase Eff. 1-01-25) in the amount of \$7,285.00.

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- B. Discuss status of landscaping projects and maintenance.
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IV. FINANCIAL MATTERS

- A. Ratify approval of payment of claims through February 17, 2025 in the amount of \$24,047.22 (enclosure).

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- B. Review and consider acceptance of unaudited financial statements for the period ending December 31, 2024 (enclosure).

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- C. Discuss long-term plans for maintenance of the landscaped medians and related budgetary issues.
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V. LEGAL MATTERS

- A. Discuss status of May 6, 2025 Regular Directors' Election being conducted by Circuit Rider of Colorado, LLC.
1. Review and ratify approval of Election Management Services Agreement between the District and Circuit Rider of Colorado, LLC (enclosure).

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- B. Review and ratify approval of Master Services Agreement (for website services) between the District and Streamline Software, Inc. (enclosure).
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VI. OTHER BUSINESS

VII. ADJOURNMENT