

SUBURBAN METROPOLITAN DISTRICT

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NOTICE OF SPECIAL MEETING AND AGENDA

DATE:	Friday, April 12, 2024
TIME:	9:00 a.m.
LOCATION:	6343 S. Grape Ct. Centennial, CO 80121 PHONE ACCESS: Dial 720-931-2462 and enter code 2462

<u>Board of Directors</u>	<u>Office</u>	<u>Term Expires</u>
Irene A. Bindrich	President	May 2025
Mark Argo	Treasurer	May 2025
Robin W. Gustafson	Assistant Secretary	May 2027
Angela T. Nofziger	Assistant Secretary	May 2027
James P. Russell	Assistant Secretary	May 2027
Craig Sorensen	Secretary	N/A

I. ADMINISTRATIVE MATTERS

A. Present disclosures of potential conflicts of interest.

B. Confirm quorum, location of meeting, and posting of meeting notices. Designate location for posting of 24-hour meeting notices. Approve agenda.

C. Review and approve the minutes of the December 8, 2023 Special Meeting (enclosure).

II. PUBLIC COMMENT

III. MAINTENANCE MATTERS

A. Review and consider ratifying approval of the following Change Orders to the Service Agreement for Landscape Maintenance Services between the District and Owens Landscape Design & Management, Inc. (the “Owens Agreement”) (enclosures):

1. Change Order No. 5 (Shrub Trimming 2023) in the amount of \$2,280.00.
 2. Change Order No. 6 (Winter Watering 2024) in the amount of \$2,120.00.
 3. Change Order No. 7 (Insect Control / Fertilization 2024) in the amount of \$5,360.00.
 4. Change Order No. 8 (Annuals Planting 2024) in the amount of \$39,700.00.
 5. Change Order No. 9 (Annuals Maintenance 2024) in the amount of \$26,150.00.
 6. Change Order No. 10 (New Drip Lines 2024) in the amount of \$490.00.
 7. Change Order No. 11 (Stop and Waste Valve Replacement 2024) in the amount of \$27,885.00.
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B. Review and consider approval of Change Order No. 12 to the Owens Agreement, for Irrigation Controller Relocation 2024, in the amount of \$650.00 (enclosure).

C. Discuss status of landscaping projects and maintenance.

IV. FINANCIAL MATTERS

A. Ratify/approve payment of claims through April 12, 2024 and consider acceptance of cash position statement as of April 12, 2024 (to be distributed).

- B. Ratify approval, execution and filing of Application for Exemption from Audit for 2023 (enclosure).

- C. Discuss budgeting for landscaping projects and maintenance, and matters relating to billing and payment.

V. LEGAL MATTERS

VI. OTHER BUSINESS

VII. ADJOURNMENT
